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| Second Meeting – Startup (Afternoon 09/13/2013) | | | | | | | | |
| 09/13/2013 | | | 14:00 - 15:30 pm | | | Room 508 | | |
| Note taker | BinhNT | | | | | | | |
| Attendees | KhanhKT, HoangPH, HuyNQ, BinhNT (DatDM absent) | | | | | | | |
| Report One - Review | | | | | | | | |
| 14:00 | HoangPH | | | | | | | |
| Discussion |  | | | | | | | |
| Show all content report 1: The present roll call systems, advantages and disadvantages. Propose own resolution. Compare own resolution with existing resolution -> Problem scenario | | | | | | | | |
| Conclusions |  | | | | | | | |
| Edit content with justify command (Ctrl + J). Convert all report to one format report.  No use acronym (corp / com) | | | | | | | | |
| Action Items | | | | | Person Responsible | | Deadline | |
| **Report 1** | | | | | **HoangPH, HuyNQ, BinhNT** | | **09/16/2013** | |
| Report Two – Review | | | | | | | | |
| 14:20 | | HoangPH | | | | | | |
| Discussion | |  | | | | | | |
| Show all content report 2: Problem Definition, Project organization, Project Management Plan, Coding Convention | | | | | | | | |
| Conclusions | |  | | | | | | |
| The Current System (1.3 Project Overview)  Testing camera with high position (stand on the table/ chair)  The Proposed System (1.3 Project Overview) Web & Mobile   * Change keywords “admin” to “staff” with role used in Web & Mobile. * Edit content with full meaning shorted sentences.   Boundaries of the System   * Not develop for any location (such as FPT University) * Use for small classroom / examination room (parameter)   Development Environment   * Cable (parameter) Wifi (parameter) * Computer Processor: Inter (R) Core (TM) i3 CPU. * Minimum 512mb RAM * Windows 7 (check SP)   Project Management Plan (3)  Iteration   * Add Resource needed, edit Risks column   Iteration Detail   * Edit workflow and task plan for HuyNQ   Coding Convention   * Find standard coding convention for C# | | | | | | | | |
| Actions Item | | | | Persons | | | | Deadline |
| Report 2 | | | | HoangPH, HuyNQ, BinhNT | | | | 09/16/2013 |
| Other | | | | | | | | |
| 15:00 | KhanhKT | | | | | | | |
| Discussion |  | | | | | | | |
| All the other problems | | | | | | | | |
| Conclusions |  | | | | | | | |
| * Edit Workflow (maybe contact Tran ) with communication diagram … * Creating Prototype, srs, code … (do anything you can, do not lazy) | | | | | | | | |
| Action Items | | | | | Person Responsible | | Deadline | |
| **Report 2**  **Prototype**  **Workflow**  **Task plan** | | | | | **HoangPH, HuyNQ, BinhNT** | | **12/09/2013** | |